

Moving Van/Large Trucks (KSC-02)

Purpose

It is recognized that Kenmure property owners and residents will, on occasion, require moving vans or other large trucks to deliver or collect household items from their residences. These guidelines are meant to provide advance notice to property owners/residents and their agents of the requirements for such large truck access. The objectives of these guidelines are to protect Kenmure roads from damage and to ensure traffic safety within Kenmure while avoiding excessive cost and inconvenience to resident/owners. These general rules apply to large trucks and also cover trucks used for home construction. See KRMC-01 and KSC-01 for truck parking details.

Moving Van and Large Truck Requirements

Advance notice. Advance notice to the Kenmure Gatehouse Security Site Supervisor or Senior Security Officer of any major move into or out of Kenmure is required. Notice should be given using the "Approval for Moving Van Access" form. Note: A Moving Van Access Form (Form NEH 10) will not be issued until Occupancy Permit has been issued by KARC (Occupancy Permit is not required for resale's). The Moving Van Access Form is available on the Kenmure web site at www.Kenmure.org, the Kenmure Gatehouse, or at the KPOA Office. This form should be submitted to the Gatehouse at least 72 hours before the intended delivery or pick-up. It is to be approved by the Kenmure Security Site Supervisor or Senior Security Officer on day shift from 7:00 am to 2:30 pm weekdays. Deliveries or pick-ups without pre-approval of the form above will not be allowed. In the event the Site Supervisor or Senior Security Officer is not available for approval, the form may be submitted to the Kenmure Security Committee member on call for approval.

Road damage. The resident/owner is fully responsible for any damage done to Kenmure roads, rights-of way, common property, Kenmure Country Club property or other resident's property during or as a result of the delivery or the pick-up.

Vehicle size. Vehicles, including the length of any trailer/van, that is less than 35 feet long, will be permitted anywhere in Kenmure for moves of household goods or any other service, except on Tarnhill Drive, between Pineholt Lane and Tall Oak Lane. **On Tarnhill Drive, vehicles are restricted to two axles and no trailers or pulled vans are allowed.** Vehicles longer than 35 feet will often be permitted on Kenmure roads depending on the road needed for use, and access restrictions of the entrance to the residence or lot. The size of the truck permitted on Kenmure roads will be determined by the Security Site Supervisor or Senior Security Officer. After discussing size with the Moving Company agent/driver or the driver for the construction/delivery company, and after safety considerations and a possible drive-through of the route are made, permission may or may not be granted for the trip.

Note: A Moving Van with a trailer length of 26 feet is close to 35 feet in total length, including the cab, so the Moving Van Access Form wording still applies.

Restricted entry. In a discussion with the Security Site Supervisor or Senior Security Officer, the local agent or driver should determine whether the truck involved can reach the delivery address, park without impeding traffic, and return to the gate without damaging Kenmure roads or rights-of-way, without excessively impeding traffic or endangering resident or traffic safety. If the agent and Security Site Supervisor or Senior Security Officer determine that delivery truck/moving van access to the delivery site cannot be achieved safely, then the delivery truck/moving van is to be parked in the lower Kenmure Country Club parking lot and smaller trucks are used to shuttle the household goods to the owner's location.

Cul-de-sac delivery. For delivery to cul-de-sacs, large trucks should reverse down the cul-de-sac to the delivery location since the turnaround may not be large enough.

Pilot vehicle requirement. For large trucks that are going beyond the lower parking lot, where width and turn radius present a problem for vehicles coming in the opposite direction, but are still deemed to be safely passable on the roads to be used, a lead “pilot” vehicle must precede the truck to warn oncoming traffic and to ensure that the truck can make a wide turn to avoid road or right-of-way damage.

Blocking the road. If during loading/unloading the van or truck blocks any part of a Kenmure roadway, the owner/resident or contractor will be required to hire two private flagmen to direct traffic for the entire time that the truck/van is blocking the road. The owner/resident or contractor must arrange in advance to hire and pay the flagmen. The driver should also place warning cones at appropriate distances in front of and behind the truck to warn oncoming traffic.

Hours for deliveries and pick-ups. Deliveries and pick-ups should be scheduled for Monday through Saturday. No Sunday or holiday deliveries or pick-ups are allowed. Additionally on some days deliveries/pick-ups may be restricted if the lower Kenmure Country Club parking lot must be used because of scheduled Club events. Security Officers who approve moving forms will know, in advance, if a move is possible. If special hardship circumstances exist, the KSC member on call must be contacted in advance to determine if an exception will be made to the rules above, such as extending moves beyond normal work hours. Delivery can begin no earlier than 7:00 am Monday-Friday, and moves must be completed by 5:30 pm; on Saturday they must begin no earlier than 8:00 am and must be completed by 4:30 pm.

Adopted by the KPOA Board of Directors – June 16, 2003

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